



WealthONE is seeking a professional candidate for the following 13-month contract position:

General Accountant 1

In the Department of

Finance



Position Title
**General
Accountant**



Department
Finance



Reporting to
CFO



Direct Reports
None



Location
Toronto

About Wealth One Bank of Canada

Opened in 2016, Wealth One Bank of Canada (WealthONE) is a Canadian Schedule I Bank committed to providing great customer service and products to all Canadians with a focus on the Chinese Canadian community.

Please visit us at www.wealthonebankofcanada.com to learn more.

Wealth One is seeking a General Accountant to be part of the Finance team on a 13-month contract. The incumbent will be reporting to the CFO and will not have any direct reports.

Wealth One is based in Toronto, Canada, but due to COVID-19, the role can be conducted from any location as it will primarily be work from home at present.

Candidates need to be authorized to work in Canada, and a preference for them being based in Toronto as it will require the incumbent to work out of the main Toronto office.

Position Summary

WealthONE is seeking to add a General Accountant to our Finance Team. Reporting to the CFO, the General Accountant manages day-to-day accounting functions, accounting analysis and month-end

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financial reporting duties while ensuring accounting processes are managed in an efficient and timely manner.

Key Responsibilities

- Perform regular accounting processes such as A/P, reconciliations and journal entries
- Perform daily system balancing reconciliation and ensure all discrepancies are addressed in a timely manner
- Prepare general ledger accounts actual vs budget variance analysis
- Support daily cash flow projections and funding activities
- Assist with preparation of monthly and annual financial statements, management reporting and forecast
- Prepare audit schedules to assist with external audit process and provide support for internal audit process as assigned
- Provide supports in the execution and implementation of new accounting standards
- Assist with development and implementation of policies and procedures for financial management functions
- Assist with preparation of annual budget, treasury management activities and financial risk management
- Participate in special projects as assigned
- Perform ad-hoc analysis and special reports as required

Qualifications

- University degree or post-secondary education in Accounting or Finance
- Accounting designation (CPA) or enrolled in CPA program
- Minimum 3 years of accounting experience in financial service industry
- Strong technical knowledge of accounting principles and procedures
- Advance knowledge of MS Office (Word, Excel, and Power Point).
- Must be highly organized and a detail-oriented
- Strong analytical, problem and reconciliation skills
- Business and financial acumen

How to Apply

If you are interested in applying for this position, please send your resume to resumes@baystreethr.com, stating the position title in the email subject line.

We thank all candidates for their interest, but only those who are considered for an interview will be contacted.

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